

Fact Sheet on Law Enforcement Terrorism Prevention Program (LETTP)

Overview: LETTP provides resources to law enforcement and public safety communities (working with their private partners) to support critical terrorism prevention activities, including: establishing / enhancing fusion centers and collaborating with non-law enforcement partners, other government agencies, and the private sector.

Program Requirements: The State Administrative Agency, the Virginia Department of Emergency Management, coordinates the implementation of this program with the Virginia State Police. The grant funds are administered through a competitive process managed by the Virginia Department of Criminal Justice Services. When identifying administrative and planning needs, each grantee should assess current staffing levels and determine whether a portion of the FY 2007 LETTP funds should be used to enhance administrative capabilities within the Virginia State Police.

Jurisdictions are encouraged to prioritize the expenditure of LETTP funds to address identified areas of improvement. Jurisdictions are encouraged to place special emphasis on those expenditures that support interface with the State Fusion Center.

Prior to drawing down and expending FY 2007 LETTP funds to support the fusion process, each jurisdiction must complete the **Federal Fusion Center Survey** (which will be distributed via Homeland Security Advisors under separate cover) and participate in an independent review of the completed survey.

Virginia's Program: In Virginia, the FY07 plans are to include programmatic support for the following investment areas:

- Statewide Interoperable Communication
- Law Enforcement Operations
- Training for State and Local Officials
- Comprehensive Exercise Program
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The process of defining the direction and specific projects within each of these targeted initiatives determines the requested levels of funding for each. The award amount determines the ultimate pool of available funds available to distribute between these initiatives. DHS has provided guidance to states that they should cap their total submissions at no more than twice the amount received in FY06.

Authorized Program Expenditures

- Allowable Planning Costs
 - Public Education and Outreach
 - Develop and implement homeland security support programs and adopt ongoing DHS National Initiatives
 - Develop and enhance plans and protocols
 - Develop and conduct assessments
 - Establish, enhance, or evaluate Citizen Corps related volunteer programs
 - Hiring of full- or part-time staff or contract/consultants to assist with planning activities (not for the purpose of hiring public safety personnel fulfilling traditional public safety duties)
 - Conferences to facilitate planning activities
 - Materials required to conduct planning activities
 - Travel/per diem related to planning activities
 - Overtime and backfill costs (IAW operational Cost Guidance)
 - Other project areas with prior approval from G&T
- Allowable Organizational Activities
 - Overtime for information investigative, and intelligence sharing activities (up to 25 percent of the allocation)
 - Reimbursement for select operational expenses associated with increased security measures at critical infrastructure sites incurred during periods of DHS-declared Code Orange
 - Hiring of contractors/consultants for participation in information/intelligence analysis and sharing groups or fusion center activities (limited to 25 percent of allocation)

NOTE: No more than 25 percent of gross amount of an UASI allocation may be used for operational expenses and overtime costs across the three identified operational activities.
- Allowable Equipment Categories

- Personal Protective Equipment
- Explosive Device Mitigation and Remediation Equipment
- CBRNE Operational Search and Rescue Equipment
- Information Technology
- Cyber Security Enhancement Equipment
- Interoperable Communications Equipment
- Power Equipment
- CBRNE Reference Materials
- CBRNE Incident Response Vehicles
- Terrorism Incident Prevention Equipment
- Physical Security Enhancement Equipment
- Inspection and Screening Systems
- CBRNE Response Watercraft
- CBRNE Logistical Support Equipment
- Intervention Equipment
- Other Authorized Equipment
- Allowable Training Costs
 - Overtime and backfill for emergency preparedness and response personnel attending G&T-sponsored and approved training classes and technical assistance programs
 - Overtime and backfill expenses for part-time and volunteer emergency response personnel participating in G&T training
 - Training workshops and conferences
 - Full- or part-time staff or contractors/consultants
 - Travel
 - Supplies
 - Tuition for Higher Education
 - Other items

NOTE: Grant funds may be used to hire new staff and/or contractor positions to serve as intelligence analysts to support information/intelligence fusion capabilities. *In order to be hired as an Intelligence Analyst, new staff and/or contractor personnel must meet specific criteria as set by DHS and VDEM.*
- Allowable Exercise Related Costs
 - Design, Develop, Conduct and Evaluate an Exercise
 - Exercise planning workshop
 - Full- or part-time staff or contractors/consultants
 - Overtime and backfill costs, including expenses for part-time and volunteer emergency response personnel participating in G&T exercises
 - Implementation of HSEEP
 - Travel
 - Supplies
 - Other items
- Allowable Management and Administrative Costs
 - Hiring of full- or part-time staff or contractors/consultants to assist with the management of the respective grant program, application requirements, compliance with reporting and data collection requirements
 - Development of operating plans for information collection and processing necessary to respond to G&T data calls
 - Overtime and backfill costs
 - Travel
 - Meeting related expenses
 - Authorized office equipment
 - Recurring expenses such as those associated with cell phones and faxes during the period of performance of the grant program
 - Leasing or renting of space for newly hired personnel during the period of performance of the grant program

NOTE: Up to 15% of the program funds may be used to support the hiring of full or part-time personnel to conduct program activities that are allowable under the FY 2007 HSGP (i.e., planning, training program management, exercise program management, etc.)